
EVALUATOR MANUAL TRANSMITTAL SHEET

<u>Distribution:</u>	<u>Transmittal No.</u> 06ARF-01
<input type="checkbox"/> All Child Care Evaluator Manual Holders <input checked="" type="checkbox"/> All Residential Care Evaluator Manual Holders <input type="checkbox"/> All Evaluator Manual Holders	<u>Date Issued</u> July 2006

Subject:

Adult Residential Facilities

Reason For Change:

Section 85075.1 Hospice Care

Filing Instructions:

REMOVE – Table of Contents, pages 11 and 12

INSERT – Table of Contents, page 11 and reformatted page 12

Approved:

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7/31/06

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85072 PERSONAL RIGHTS (Continued)**85072****(b)(9) POLICY**

Licensees shall provide a telephone, on the premises, for client use. The licensee is permitted to require clients or his/her authorized representative to reimburse the facility for long distance calls. The number of calls permitted to clients should not be limited unless the licensee has documentation to verify excessive use by the client.

Pay telephones meet Subsection (9) above if they are accessible in order for pay telephones to be considered accessible, the facility must provide clients with change to make local calls. This means the licensee is required to pay for local calls.

PROCEDURE

See Section 80073, General Requirements.

(b)(9)(B) POLICY

If the licensee intends to collect reimbursement for long distance phone calls, this should be indicated in the admission agreement. Reimbursement fees must be documented by bills and receipts in the client file.

PROCEDURE

Review the client's file to ensure that this reimbursement is receipted and documented on the client's Account of Client's Safeguarded Funds (LIC 405).

85075.1 HOSPICE CARE**85075.1****(1) POLICY**

To admit or retain a client on hospice who is bedridden as defined in Health and Safety Code Section 1566.45(a)(1), the following requirements must be met: *

1. The licensee must notify the local fire authority within forty-eight (48) hours of admitting or retaining the client. This is required by Health and Safety Code Section 1507.3(i)(1).
2. The licensee must obtain and maintain a bedridden fire clearance. This is required by Health and Safety Code Sections 1507.3(i)(2) and 1566.45(b).

* A client whose condition persists for fourteen days or less is not considered to be bedridden, pursuant to Health and Safety Code Section 1566.45(a)(3).

85075.3 OBSERVATION OF A CLIENT**85075.3****(a) POLICY**

However, if such changes affect the services required by the client, this must be documented via a modification to the needs and services plan. (Section 85068.3)

85076 FOOD SERVICE**85076****(d)(4) PROCEDURE**

If it is suspected that the appropriate temperatures of refrigerators and freezers are not maintained, use a holding thermometer to check the temperature.

85077 PERSONAL SERVICES**85077****(b) POLICY**

A client may be permitted to do his/her own laundry if he/she desires and is able or it is part of a needs and services plan. However, no clients' laundry shall go undone if the client refuses to participate in such a plan.

PROCEDURE

See Section 85088(d) Policy.

85078 RESPONSIBILITY FOR PROVIDING CARE AND SUPERVISION**85078****(a)(1) POLICY**

Although community care facilities are required to have someone on duty at all times as a basic requirement, an exception to this regulation may be granted for a specific client for limited periods of time. Since this is a licensing requirement, the licensing agency is the **only agency authorized** to grant an exception to this regulation.

All exception requests must be signed by all of the following: The client or his/her authorized representative; the placement agency (if one is involved with the client); or the client's physician (if no placement agency is involved); and the licensee/administrator.

Exceptions from the requirement of continuous in-facility supervision shall be limited to periods of time not exceeding six hours per day and to ambulatory clients 18 years of age or over. The licensing agency shall ensure that the facility has an appropriate fire clearance.